



### **ABOUT CREATIVE OPTIONS**

### HIGHER STANDARDS. BETTER SERVICE. THE RIGHT TALENT. FAST.

Creative Options DC is the solution to finding talented, dedicated and experienced consultants. Our customized approach to providing workforce solutions brings successful results to both our public and private sector clients. It takes time to develop expertise in a wide variety of industries and after 30 years, Creative Options has focused ion the practice areas we know we service well. We've learned how to adapt to an ever-changing workplace and have done so hand-in-hand with many clients who have been with us for over two decades. We don't just fill positions, we find the right match for your team, work environment, and organization's culture. With our extensive catalog of higher quality candidates throughout the U.S., your positions will be filled faster. Trust your hiring needs to our team of experienced recruiters.

## **PRACTICE AREAS**

Application Analyst

## Professional Services Job Functions

Business Operations Specialists
Contracts Administrator Corporate
Business Analyst Customer Care
Billing Analyst Customer Service
Representative Document Control
Specialists Engineer / Estimator
General and Operations Manager
Human Resources, Training Labor
Relations Specialist Instructional
Designer
Legal Secretary / Paralegal
Management Analyst
Sales Professional
Secretary / Admin Assistant

#### **IT Job Functions**

Application Developer
Computer Programmer Computer
Systems Analyst Computer User
Support Specialists Cyber Security
Analyst
Data Base Administrator Developer in
Systems Software Help Desk Support
Project Management / Coordinator
Software developer in Applications
Systems Analyst
Systems Administrator
Web Based Software Engineer Unix
Developer Administrator Voice Systems
Engineer

## **Finance / Accounting Job Functions**

Accountant / Auditor
Business Analyst / Cost Controller
Financial Analyst
Procurement Requisition Procurement
Strategic Sourcing

# **Creative Services / Corporate Communications Job Functions**

Account Manager
Art Director
Brand Strategist
Content Development & Copywriting
Digital Advertising
Digital / On-line Marketing Specialists
Editor / Proofreader
Graphic Design & Production Graphic
Illustrator
Marketing Project Management
Social Media Specialists
Web Development / Design /
Management
Video Producer / Editor

## **CONTRACT INFORMATION**

Schedule The Professional Services Schedule

#### **Woman Owned Small Business**

DUNS: 62-065-4244

Cage 3SRJ9



Schedule -Temporary Administrative and Professional Staffing(TAPS)

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GSA # GS-07F-0532T

## CONTACT INFORMATION

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